



ARMY and/or AIR NATIONAL GUARD AGR VACANCY ANNOUNCEMENT
JOINT FORCE HEADQUARTERS-COLORADO
OFFICE OF THE ADJUTANT GENERAL
6848 South Revere Parkway
Centennial, Colorado 80112-6709

ANNOUNCEMENT NUMBER: 25-109

DATE: 11 Apr 25

CLOSING DATE: 18 Apr 25 (21:59 MDT)

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
HUMAN RESOURCES SERGEANT, PARA 102 LINE 04, E6, 42A

APPOINTMENT FACTORS: OFFICER() WARRANT OFFICER() ENLISTED(X)

LOCATION OF POSITION:

W8YUAA CO ARNG MED DET, 19070 EAST SUNLIGHT WAY BLDG AURORA CO

WHO MAY APPLY:

Must be a current on-board AGR in the State of CO within the grade(s) of E6 and E6.

AREA OF CONSIDERATION: This position is open to the grades of E6.

INSTRUCTIONS FOR APPLYING: The documents listed below **ARE THE ONLY AUTHORIZED** documents to be submitted. If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. NGB 34-1 (dated 20131111) must be complete with original signature and memos (Must submit explanation memos for yes selections except for question #9 and #17).
2. Photocopy of last 5 OERs/NCOERs (Must submit memos for gaps in OERs/NCOERs and Service Members with DOR less than 5 years).
3. Copy of all DD214's / NGB 22's showing all prior service.
4. NGB Form 23b, RPAM Statement (National Guard only).
5. Medical Protection System Individual Medical Readiness (IMR) dated within the last 12 months.
6. Security Clearance Verification Memo
7. Copy of Soldier Talent Profile (STP) w/ ASVAB scores dated within 3 months.
8. Individual Training Report (ITR) from DTMS showing ACFT and Height/Weight completed with in the last six months
9. Profiles must be attached if applicable. Pregnancy itself is not a disqualifier.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 42A

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must be 42A MOS qualified.
2. IAW AR 600-8-19 Current AGR Soldiers must have 18 Months in their current assignment if they were promoted to be eligible to apply for the lateral assignment.
3. All application packets must be submitted online @ <https://ftsmcs.ngb.army.mil/Protected/Jobs>. Emailed packets will not be accepted, unless the applicant is deployed. If applicant is deployed, make sure you annotate on subject line of email (DEPLOYED) name and announcement number. Deployed applicants should send application emails to ng.co.coarmg.list.agr@army.mil.
4. PCS funds subject to availability.

BRIEF JOB DESCRIPTION:

Performs human resources duties in a medical TDA unit with a proportionally high population of AMEDD officers and NCOs. Advise commander on Soldier readiness and strength levels of the unit. Prepares and reviews consolidated reports, statistics, applications, and prepares recommendations for personnel actions to higher headquarters. Reviews and prepares reports and data on strength (gains and losses) of personnel and makes duty assignments of enlisted personnel. Review cyclic and other reports to assess systems performance. Inputs and submits all pay functions in My Unit Pay (MUP) for the unit. Works with IPPS-A, MUP, DTS, DTMS, IPERMS, USPFPO Pay trouble ticket system.

SELECTING SUPERVISOR:

SFC Joshua Moyer

CONTACT INFO:

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(Email) ng.co.coarmg.list.agr@army.mil

EQUAL OPPORTUNITY:

The Colorado National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, sex, national origin, or reprisal.